

SUBJECT: Workshops on “High Impact Change in the wake of ‘e’ Governance” on Friday the 17th March 2017

Dear Sir/Madam,

Greetings for the day!!

The **Association of Municipalities and Development Authorities (AMDA)** has been performing the work of Institutional Development and Capacity Building of Municipal Corporations and Development Authorities across India for more than three decades. AMDA acts as a focal point for exchange of ideas and information on Urban Planning and Development. It is considered as the most opportune time to convene the workshops for Urban Local Bodies (ULBs), Development Authorities and the organizations who are directly responsible for the implementation of various schemes launched by the Govt. Keeping in view the emphasis on the ‘e’ governance. Considering the onset of the new financial year, AMDA endeavours to deliver competence to the officials of ULBs, Development Authorities and the Bodies/Autonomous Bodies, etc. responsible for implementation of various schemes in the changing circumstances and the rising demands and intricacies involved in the present day work paradigm. It will be the endeavour of AMDA to expose the participants to the newly adopted Accounting procedure by the Controller General of Accounts known as the Public Financial Management System (PFMS) responsible for release of funds to programme implementing agencies. Even in the past, AMDA has been organizing workshops on various sensitive and vital issues thereby catering its members with holistic, detailed and purposive exposure towards intricacies and knowhow and to handle.

Finance Management acts as catalyst to the success of an organization. The management techniques and the skill to apply the same can help in growing of the organization. Finance management that emanates from the Constitution of India empowers the governing of the State as well as the Local Self Govts. and the bodies made for the specific purposes to use the public money for the betterment of the public. The core of the Rules on Finance lies in the G.F.R (General Financial Rules) with delegation of powers to subordinate authorities to incur public money for the public purposes in the most effective ways. The real application of such rules are adopted by the organizations/bodies other than the Govt. with usual modification by their governing bodies making them organization specific. In the wake of digitalization and Skill India with ‘e’ governance AMDA has planned to expose its members to the current scenario of digital transactions, which involves releases of the funds to States as Grants and Loans as well as to the Development Authorities for different schemes and preparing accounts thereof.

AMDA would be pleased to invite you for its forthcoming workshop cum training program and sincerely request to avail the opportunity of getting your functionaries being exposed to the reputed and expert doyens from the national domain for recurring an effective support in the day to day project implementation with the financial management and request you to nominate personnel from your organisation to attend the event scheduled as-

“High Impact Change in the wake of ‘e’ Governance” on Friday the 17th March 2017”

OBJECTIVES OF THE WORKSHOP:

At the end of the Workshop, the participants will be able to:

1. List out the advantages of e governance.

2. Differentiate between Governance and 'e' governance.
3. Advantages of various modes and methods of digitalization.
4. Explain methods adopted for release and transfer of funds to states and the organizations.
5. Describe ultimate end of utilization of the public money.
6. State the different components of transactions for preparing of Accounts.

PARTICIPANTS:

Staff in the Urban Local Bodies, Development Authorities and the statutory organisations bodies responsible for running or implementation of the schemes sponsored by the Govt.

METHODOLOGY:

The Workshop shall be conducted in participative mode, including lecture and interaction/discussion on real problems being faced in the actual implementation.

PROGRAMME COVERAGE:

NOMINATIONS:

Members of AMDA need not to pay the Nomination fee. Non-Members from organizations or other institutions implementing the schemes and have keenness to learn about the High Impact Change through e governance should nominate their personnel in the proforma enclosed as Annexure which may be accompanied with a Demand Draft/ cheque of Rs. 5000/- (Rupees Five Thousand) “**Association of Municipalities and Development Authorities (AMDA)**” It should be sent in advance along with the name, designation, contact number & e-mail ID of the nominees. The participation fee covers the cost of meals & stationery/material of the Participants.

Note: Please note that in case nominated participant(s) is not able to attend the workshop due to any reason and no substitution is made, invoice amount shall still be payable. Kindly confirm the nomination immediately including on the website of AMDA. www.amdaindia.org

DETAILS OF OUR BANK ACCOUNT THROUGH NEFT/RTGS:

Account Name: Association of Municipalities and Development Authorities
Name of Bank: Oriental Bank of Commerce
Name of Branch: Hauz Khas
Bank Account No: 05622010012820
IFS Code: ORBC0100562
MICR Code No: 110022043
Account Type: Current Account
Pan No: AABTA8080D
Service Tax No: AABTA8080DST001

ARRANGEMENT BY US:

Working lunch, Reading Material, Writing Pad, Pen, Bag/Folder, Participation Certificate, Group Photograph and Fee Receipt.

VENUE REPORTING TIME:

The participants are to be report for Registration at the venue “Casuarina Hall, India Habitat Centre”, Lodhi Road, New Delhi at 9.00 hrs on **Friday 17th March 2017**.

Note: For further information or clarification kindly contact: 011-26494486,26497973,41017641

Fax: 011-26491675, Email-ID: amdadelhi@gmail.com

We would also welcome any invitation from your side for In-house Training programme at your premises.

Thanking you,

Yours sincerely,



(B K Tripathi)
Chairman (AMDA)

*Encl: Programme Schedule
Nomination Form*



Workshop on
“HIGH IMPACT CHANGE IN THE WAKE OF ‘E’ GOVERNANCE”
 Organized by
Association of Municipalities and Development Authorities (AMDA)
17th March, 2017
Casuarina Hall, India Habitat Centre, Lodhi Road, New Delhi

Tentative Program Schedule

9:00 - 9:30	<i>Registration, Introduction and Inaugural Session</i>
9.30 - 10.00	- Shri B K Tripathi, Chairman, AMDA & Member Secretary NCR Planning Board to deliver welcome address and inauguration of workshop
10.00 - 10:45	<p style="text-align: center;">Session 1 – Sociological Aspects and High impact of ‘e’ Governance on society</p> <p style="text-align: center;">The session would deliver the key issues, challenges, and High impact changes through E-Governance. Its relevance and objectivity in the living of the people.</p> <p style="text-align: center;">- Shri R. Rajgopal, Additional Secretary, Ministry of Home Affairs or - Dr. Saket Bihari, Associate Professor, IIPA</p>
10:45 - 11:00	<i>Tea/Coffee Break</i>
11:00 - 12:00	<p style="text-align: center;">Session 2 – Salient features of ‘e’ Governance in India and its Impact</p> <p style="text-align: center;">The session will deliver and discuss the objectives, guidelines, what is ‘e’ office, and it’s Feature in disposal processes in normal office functioning. Its present status and expected outcomes.</p> <p style="text-align: center;">- Dr. Kusum Lata, Professor, IIPA</p>
12:00 - 13:00	<p style="text-align: center;">Session 3 – Digitalization and ‘e’ office Management</p> <p style="text-align: center;">The session will discuss the objectives, guidelines and processes involved with the digitalization and its management. Keeping in view the impact of Skill India.</p> <p style="text-align: center;">- Ms. Satya Gupta, General Manager, Tata Power Distribution Ltd.</p>
13:00 - 14:15	<i>Lunch Break</i>
14:15 - 15:30	<p style="text-align: center;">Session 4 – PFMS mode and Transfer of Funds to states/ULBs etc.</p> <p style="text-align: center;">The session will provide an overview of the Accounting systems involving transfer of funds to State/UTs and ULBs.</p> <p style="text-align: center;">- Shri A. K. Singh, ICAS, Director (Finance), CPWD</p>
15:30 - 15:45	<i>Tea/Coffee Break</i>
15:45 - 16:45	<p style="text-align: center;">Session 5 - Private Public Partnership (PPP) and Responsive Project Management</p> <p style="text-align: center;">The session will provide an overview in the project involving stakeholders from Private enterprises and the Govt.- Its impact and achievement .</p> <p style="text-align: center;">- Prof. Nand Dhameja (Retd.), IIPA</p>
16:45	<p style="text-align: center;">Experience Sharing, Discussion and Open House- Valedictory Session</p> <p style="text-align: center;">Vote of thanks, Feedback etc.</p> <p style="text-align: center;">- Shri B K Tripathi, Chairman, AMDA & Member Secretary NCR Planning Board</p>



Workshop

on

“HIGH IMPACT CHANGE IN THE WAKE OF ‘E’ GOVERNANCE”

17th March, 2017, Casuarina Hall, India Habitat Centre, New Delhi

NOMINATION FORM

Nomination Type (Please tick mark box):

AMDA Member Non Member

SN	Name of Participant	Designation	Department	Email ID & Mobile No
1				Email:
				M:
2				Email:
				M:
3				Email:
				M:
4				Email:
				M:

Organization: _____

Address: _____

Ph: _____ Email: _____ Fax: _____

Please return to:

Association of Municipalities & Development Authorities (AMDA)
7/6 Siri Fort, Institutional Area, August Karanti Marg
New Delhi – 110049
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Email: amdadelhi@gmail.com