



**Association of
Municipalities and Development Authorities (AMDA)**

7/6, Sirifort Institutional, August Kranti Marg, New Delhi – 110049, India

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Email: amdadelhi@gmail.com website: www.amdaindia.org

No. W-11/Kolkata/AMDA/2018-19

Date: 24th October, 2018

Sub: 2 days residential Workshop on “Management of Water supply, Sanitation and Waste Management in context of Smart cities” at Kolkata, West Bengal on 29th and 30th November 2018.

Dear Sir/Madam,

ASSOCIATION OF MUNICIPALITIES DEVELOPMENT AUTHORITIES’ (AMDA) serves as an autonomous body established in 1983 is a think-tank for planned development of towns and cities as well as a forum for advocacy of progressive urban development and management issues and policies through the process of regional planning with citizens’ participation in local governance. The Government of India has launched many initiatives for improving the quality of life in cities. Swachh Bharat Mission aims to teach citizens to reduce garbage and even clean their own waste. Over the past decades, with the growing water demand, the risks of pollution and severe water borne disease have surfaced in many parts of the country. This has serious implications for public health, environmental sustainability security as well as economic growth.

I feel pleasure to inform that in the series of its Capacity Building programme, AMDA has decided to organize a workshop on **“Management of Water supply, Sanitation and Waste Management in context of Smart cities” at Kolkata on 29th and 30th November, 2018.**

The workshop attracts participation from the officers/officials at all levels serving under state and Central Government, local self-government ULBs, and the Public sectors and similar Industry associated with the Water Supply, Sanitation and Infrastructure Development including Waste Management.

AMDA would be pleased to invite you for its forthcoming workshop and sincerely request to avail the opportunity of getting your functionaries exposed to the relevance and importance of water and its recycle to make maximum use of water resource and utilization of waste in developing useable resources.

COURSE COVERAGE:

1. Water Supply and Managing Distribution of water
2. Use of the waste and recycled water
3. Rain Water Harvesting and Rainy wells
4. Overview of Sanitation
5. Managing Sanitation and Solid Waste
6. Solid Waste and Recycling modes
7. Use of waste in the production of energy

METHODOLOGY:

- The workshop shall be conducted in participative mode, including lecture and interaction/discussion on real problems in the water sector including use of recycled water, rainwater harvesting as well as exchange of ideas through interaction with fellow participants and counterparts in solid waste management.
- **Presentation: - It is impressed upon the delegates/participants nominated for the workshop to share the dais with Power Point Presentation with a view to share their good practices in the field of water supply and sanitation in their respective organization. *Some points on which the delegates could share their good practices have been highlighted in the programme schedule attached to this letter.***
- **Paper Submission: - It is also desirable that the paper submission having individual ideas on water supply and sanitation as well as related issues associated in Urban Planning & Development and preparation of project reports.**

STUDY TOUR:

The study tour being integral part of the training exposes the participants to the ongoing projects on Water Supply distribution and Sanitation, Rain-Water Harvesting with handling of garbage besides the exposure to rich Indian Heritage.

PARTICIPANTS PROFILE:

All employees across different level of Urban Local Bodies, Development Authorities, Statutory Organizations, Autonomous Bodies, PSUs, Universities and Academic Institutions or Cooperative Sectors.

FACULTY:

- The faculty for the workshop will comprise of senior officers and experienced faculties from the eminent training institutes as well as from Municipal Organizations and Development Authorities.
- Delegates/Participants having specialization in the field shall have option to deliver lecture/presentation on the topic. In this regard, detail of lecture/presentation and availability may be provided in advance along with the nomination.
- ***Prior intimation along with handout or Power Point Presentation for Lecture/Presentation may be provided for advance arrangements.***
- ***Suitable remuneration will be paid to the Delegates/Participants for delivering lecture in his specialized field.***

VENUE AND JOURNEY:

No TA to the participants will be paid by AMDA.

- Seminar at **Kolkata, West Bengal.**
- The Residence will be at Hotel depending upon availability of rooms, which will be communicated on confirmation.

Delegates/Participants should provide their journey plan well in advance alongwith the participation fee for proper coordination and convenient arrangements at Kolkata.

The nomination alongwith the participation fee should reach the office of AMDA well in advance latest by 20th November 2018.

DATES & TIMING

Arrival at Kolkata on 28th November, 2018 (Night) or 29th November, 2018. (Early Morning)

Departure from Kolkata on 30th November 2018. (Late Evening)

PARTICIPATION FEE:

- I. Programme is Residential.
- II. Participation Fee Rs. 12,000/- (Rupees Twelve Thousand only), which will include course fee, course material, accommodation on Single-Room basis, all meals and visits. Those participants being local and do not need accommodation shall pay participation fee of Rs. 6,000/- (Rupees Six Thousand only).
- III. Participants who accompany the spouse/ward have to bear all the expenses in respect the spouse/ward etc. themselves.

Note: Please note that in case nominated participant(s) is not able to attend the workshop due to any reason and substitution is made, invoice amount shall still be payable.

Kindly confirm the nomination immediately including on the website of AMDA www.amdaindia.org.

DETAILS OF OUR BANK ACCOUNT THROUGH NEFT/RTGS:


Account Name: Association of Municipalities and Development Authorities
Name of Bank: Oriental Bank of Commerce
Name of Branch: Hauz Khas, New Delhi
Bank Account No: 05622010012820
IFS Code: ORBC0100562
MICR Code No: 110022043
Account Type: Saving Account
Pan No: AABTA8080D
Service Tax No: AABTA8080DST001
GSTIN: 07AABTA8080D1ZY

The participation fee may be remitted preferably through RTGS/NEFT mode. However, Cheques/Demand Drafts etc. if sent, should be in favour of “**Association of Municipalities and Development Authorities**”

Note: For further information or clarification kindly contact: Shri V. P. Sharma, Admin-cum-Accounts Officer, AMDA or Ms. Renu Rana, Assistant (Training) on Tel No. 011-41017641, 011-26494486, 011-26497973, Fax: 011-26491675, on Email-ID: amdadelhi@gmail.com.

Thanking you,

Yours sincerely,


(V. P. Sharma) 24/11/2018

Admin-cum-Accounts Officer



Tentative Programme Schedule
Workshop on
“Management of Water supply, Sanitation and Waste Management in context of Smart cities”
at Kolkata, West Bengal
on 29th and 30th November 2018.

Day 1: 28th November 2018: Arrival at Kolkata (Night)	
Day 2: 29th November 2018	
10:00 - 10:30	Registration, Introduction and Inaugural Session
10:30-11:00	<p>Opening Ceremony of Workshop on “Management of Water supply, Sanitation and Waste Management in context of Smart cities” at Kolkata, West Bengal on 29th and 30th November 2018.</p> <ul style="list-style-type: none"> - Shri B K Tripathi, IAS, Chairman, AMDA & Member Secretary, NCR Planning Board to deliver welcome address and inauguration of seminar - Any other senior officer from Kolkata if available.
11:00-11:15	Tea break
11:15-12:15 (1 st Session)	<p>Distribution management of Water and Water supply in a city</p> <p>The session will discuss the importance of environment and water in the context of global warming resulting the decrease in source of water due to the shrinkage of glacier and breaking of ice in the polar regions. The role of agencies in managing water supply distribution and their role in avoiding wastage of potable water.</p>
12:15-13:15 (2 nd session)	<p>Use of the waste and recycled water</p> <p>Water being consider necessary for life. The session will discuss the efforts made by the water sector agency in avoiding the wastage of water as well as to use the wastewater including recycled water. <i>The session also seeks the presentation from the delegates for effective use of water and the waste and recycled water.</i></p>
13:15-14:00	Lunch
14:00-15:00 (3 rd session)	<p>Rain Water Harvesting and Rainy wells</p> <p>The session will revolve round the significant of retaining rainwater for optimum utilizations and to avoid the flow into the sea. The session will also discuss the role of Municipal Bodies and agencies in water sector including their efforts for water conservation. <i>It will be desirable that the delegates/participants share the dais and highlight their efforts in their respective organization for developing and providing rainwater harvesting.</i></p>
15:00-15:15	Tea Break
15:15 onwards (4 th Session)	<p>Group Photograph</p> <p>Local Visit to the ongoing projects relating to water supply and sanitation</p>

Day 3: 30th November, 2018	
10:00-11:00 (1st Session)	<p>Overview of Sanitation & Managing Sanitation and Solid Waste</p> <p>The session will center on the condition of sanitation in different cities and the role of ULBs Municipalities in collection of garbage, dumping or recycling thereof including the improvement in the sanitary condition across cities. The scientific mechanism of converting garbage into useable energy or other modes in the field.</p>
11:00-11:15	Tea Break
11:15-12:15 2nd session	<p>It will be the continuation of the first session. <i>This session seeks the presentation from the delegates for developing the solid waste management as well as the modes for recycle or reuse of the waste of different types.</i></p>
12:15- 13:15 3rd session	<p>Use of waste in the production of energy</p> <p>The session will discuss the possible modes of converting waste into energy for utilization. In the field of energy conservation, the possible use of non-conventional sources of energy is purposed to be discussed. <i>The delegates are expected to give their presentation from out of their contribution in this field in their organization.</i></p>
13:15-14:00	Lunch
14:00-15:00 4th session	<p>Role of Water supply and sanitation including use of garbage and solid waste.</p> <p>The session is meant for general discussion on the topics for emergence of ideas from different corners. The experience sharing and the ideas will be the center of discussion.</p>
15:00-15:15	Tea Break
15:15-16:00	<p>Valedictory session</p> <p>The session will discuss core issues relating to participative involvements and sharing of ideas for furtherance of the activities of AMDA with the support of ULBs and Development Authorities</p> <p>Valedictory Address Vote of thanks Feedback etc.</p>
16:00	DEPARTURE FROM Kolkata



**Workshop on
“Management of Water supply, Sanitation and Waste
Management in context of Smart cities” at Kolkata, West Bengal
on 29th and 30th November 2018.**

NOMINATION FORM

S.N	Name of Participant	Designation	Department	Email ID & Mobile No
1.				Email:
				M:
2.				Email:
				M:
3.				Email:
				M:
4.				Email:
				M:

Organization: _____

Address: _____

Ph: _____ Email: _____ Fax: _____

Payment Details:

Bankers Cheque/DD No. _____ Dated: _____ Amount: _____

RTGS/NEFT- _____ Dated: _____ Amount: _____

GST No. _____

Please return duly filled in to:

Association of Municipalities & Development Authorities (AMDA)

7/6 Sirifort, Institutional Area, August Kranti Marg

New Delhi – 110049

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