



ASSOCIATION OF  
MUNICIPALITIES AND DEVELOPMENT AUTHORITIES (AMDA)  
(नगर पालिका एवं विकास प्राधिकरण संघ)

**TENDER**  
**FOR EXECUTION OF REPAIR WORK**  
**AT**  
**ASSOCIATION OF MUNICIPALITIES &**  
**DEVELOPMENT AUTHORITIES (AMDA)**  
**7/6, SIRIFORT INSTITUTIONAL AREA,**  
**AUGUST KRANTI MARG,**  
**NEW DELHI-110049**

Tel No. 011-26494486/26497973

Email Id: [amda@amdaindia.org](mailto:amda@amdaindia.org)

Web Link: [www.amdaindia.org](http://www.amdaindia.org)

Signature of the bidder

**ASSOCIATION OF MUNICIPALITIES & DEVELOPMENT AUTHORITIES  
(AMDA)**

7/6, SIRIFORT INSTITUTIONAL AREA, AUGUST KRANTI MARG,  
NEW DELHI-110049

Tel No. 011-26494486/26497973

Ref. No. AMDA/Admin/OfficeMaintenance/07/2024/01

Date: 02.05.2025

**Sub: Execution of Repair Work in the damaged basement floor of AMDA Building, 7/6, Sirifort Institutional Area, August Kranti Marg, New Delhi-110049**

Sir,

Tender document in respect of the above-mentioned works containing 22 pages with Index at page no. 5. *Please note that tender is to be delivered in the office of the Director cum Secretary, Association of Municipalities & Development Authorities, 7/6, Sirifort Institutional Area, August Kranti Marg, New Delhi-110049 on or before – 15<sup>th</sup> May, 2025 up to 2.00 P.M.*

The Tender should be signed on each page, dated and witnessed in all places provided for in the documents; all other papers should be initialed.

The tender should be accompanied by tender fee (Rs. 1,000+GST) and Earnest Money Deposit (EMD) in the form of demand draft as mentioned in Appendix. Tenders without tender fee and earnest money deposit shall be summarily rejected. The Technical Bids will be opened on 15th May, 2025 at 3:00 PM and Price Bids of technically qualified bidders will be opened at a later date.

The person, signing the tender on behalf of company/firm or on behalf of another person shall attach with tender a certified copy of proper authority/power of attorney on a non-judicial stamp paper of requisite value duly executed in his favour by such person, company/firm and must state specifically that he has authority to sign such tenders for and on behalf of such person or company/firm as the case may be, and in all matters pertaining to the contract including arbitration clause.

This letter shall form part of the "CONTRACT" and must be signed and returned along with the tender documents.

Yours faithfully,

Director cum Secretary

Signature of the bidder

## NOTICE INVITING TENDER

### **Tender Notice for Execution of Repair Work in the damaged basement floor of AMDA Building, 7/6, Sirifort Institutional Area, August Kranti Marg, New Delhi-110049**

Ref. No. AMDA/Admin/OfficeMaintenance/07/2024

Date: 02.05.2025

Sealed item rate tenders are invited from eligible and experienced contractors who have successfully completed similar works during last 5 (five) years ending 31.12.2024. Eligibility criteria for this work, (i) Three similar works costing not less than Rs. 132,5,300.48/- each, or (ii) Two similar works costing not less than the amount of Rs. 16,56,625.6/- each or (iii) One similar work costing not less than Rs. 26,50,600.96/- for carrying out the following work. The values mentioned are inclusive of taxes, GST.

Sl. No.	Name of the work	Estimated cost (Rs.)	Earnest Money Deposit (EMD)/ Bid Security (Rs)	Completion Time	Issue of Blank Tender Document	Last Date of Submission Tender
1.	Execution of Repair Work in the damaged basement floor of AMDA Building, 7/6, Sirifort Institutional Area, August Kranti Marg, New Delhi-110049	3,313,251.20	66,265.024	1 (one) month	02.05.2025 To 15 <sup>th</sup> May, 2025	15 <sup>th</sup> May, 2025  Upto 2:00 PM

- Blank tender documents (non-transferable) for above work shall be issued from 02.05.2025 to 15.05.2025. The intending tenders can download the complete tender document available on the web site: [www.amdaindia.org](http://www.amdaindia.org) and submit the same along with requisite tender fee, and supporting documents on or before the due date and time of submission.
- Tenderers registered as Micro and Small Enterprises (MSEs) as defined in MSME Procurement Policy issued by department of Micro, Small and Medium Enterprises or are registered with the Central Purchase Organization or the concerned Ministry or Department or Startups as recognized by Department of Industrial Policy and Promotion are exempted from the payment of tender fee and earnest money deposit. However, tenderer seeking exemption from payment of tender fee and earnest money deposit shall submit the proof of the same along with their technical bid.
- Intending tenderers should have valid registration with appropriate authorities for statutory taxes as applicable.
- The intending contractors who have successfully completed similar works during last 5 (five) years ending 31.12.2024.

Signature of the bidder

- Eligibility criteria for this work: contractors who have successfully completed similar works during last 5 (five) years ending 31.12.2024. Eligibility criteria for this work, (i) Three similar works costing not less than Rs. 13,25,300.48/- each, or (ii) Two similar works costing not less than the amount of Rs. 16,56,625.6/- each or (iii) One similar work costing not less than Rs. 26,50,600.96/- for carrying out the following work. The values mentioned are inclusive of taxes, GST.
- The tender documents duly completed along with tender fee and earnest money deposit (if not eligible for exemption) in form of Demand Draft/Pay Order in favour of the “Association of Municipalities & Development Authorities” payable at New Delhi from any Nationalized Bank/Scheduled bank will be submitted at the office of the Director cum Secretary, AMDA, 7/6, Sirifort Institutional Area, August Kranti Marg, New Delhi - 110049 upto 2.00 PM on 15.05.2025. Technical bid of the parties shall be opened on the same day i.e 15.05.2025 at 3.00 PM. The tender submitted without tender fee and earnest money deposit or valid exemption certificate, shall be summarily rejected.
- AMDA reserves the right to reject any or all the tenders without assigning any reason thereof and also not bound to accept lowest tender. Tenders in whom any of the prescribed conditions are not fulfilled or found incomplete in any respect are liable to be rejected.
- Canvassing, whether directly or indirectly in connection with tender is strictly prohibited and the tender submitted by the contractors who resort canvassing will be liable to be summarily rejected.
- The Technical Bid submitted by the parties shall be opened on the same day i.e. 15.05.2025 at 03:00 PM in the presence of tenderers who wish to be present. The price bids of technically qualified parties shall be opened at a later date and the technically qualified parties shall be informed in advance about the opening of their price bid.

Bank Account details for transfer of Tender fee through NEFT/RTGS is as under (payment proof to be submitted at the time of bid submission):-

ACCOUNT NAME	BANK NAME	BANK A/C NO.	BANK IFSC CODE
Association of Municipalities & Development Authorities	State Bank of India, Scope Complex Branch, New Delhi (20511)	00000038654825074	SBIN0020511

Director cum Secretary

AMDA, New Delhi

Signature of the bidder

**ASSOCIATION OF MUNICIPALITIES & DEVELOPMENT AUTHORITIES  
(AMDA)**

7/6, SIRIFORT INSTITUTIONAL AREA, AUGUST KRANTI MARG,  
NEW DELHI-110049

Tel No. 011-26494486/26497973

Ref. No. AMDA/Admin/OfficeMaintenance/07/2024

Date: 02.05.2025

**INDEX OF TENDER DOCUMENTS**

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Signature of the bidder

## INSTRUCTIONS TO TENDERERS

### 1.0 GENERAL

Tenderers are advised to acquaint themselves fully with the description of work, scope of services, time schedule and terms and conditions including all the provisions of the tender document before framing up their tender.

### 2.0 SITE PARTICULARS

Tenderers are advised to inspect and examine the site and its surroundings and satisfy themselves before submitting their tenders as to nature of work, site conditions, means of access to the site etc. Non-familiarity with the site conditions will not be considered a reason either for extra claims or for not carrying out the work in strict conformity with the specifications. For site visit and any clarification / information/ Assistance, the intending tenderers may contact Director cum Secretary, AMDA, 7/6, Sirifort Institutional Area, August Kranti Marg, New Delhi - 110049.

### 3.0 SUBMISSION OF TENDER

a) The expression "Tender Notice" referred to in the Tender Documents shall be deemed to include any Notice / Letter Inviting Tender with respect to the work forming the subject matter of the documents and vice-versa.

b) The tender complete in all respects shall be submitted along with tender fee (if not eligible for exemption) as stipulated in the Notice/Letter Inviting Tender ONLY. Tenders without tender fee (if not eligible for exemption) will be out rightly rejected.

**Tenders shall be submitted in two separate sealed envelopes Super scribing the following:-**

#### ENVELOPE -I

#### (TECHNICAL BID)

**Name of work:** Execution of Repair Work in the damaged basement floor of AMDA Building, 7/6, Sirifort Institutional Area, August Kranti Marg, New Delhi-110049

**Tender no.:** Ref. No. AMDA/Admin/OfficeMaintenance/07/2024

Date: 02.05.2025

**Due date & time of opening:** 15.05.2025 at 3:00 PM

**Addressed to:** Director cum Secretary, 7/6, Sirifort Institutional Area, August Kranti Marg, New Delhi-110049

**From:** Name & Address of the tenderer

Signature of the bidder

This envelope shall contain the following: -

1. Tender fee and earnest money deposit should be in the form of Demand Draft/Pay Order/Bankers Cheque drawn on a scheduled/nationalized bank in favour of "Association of Municipalities & Development Authorities" payable at New Delhi. In case tender fee is transferred through NEFT/RTGS, proof of the same should be attached with the technical bid of the tender document.
2. Certificates / Documents of work experience of works during last 5 (five) years ending 31.12.2024. Eligibility criteria for this work, (i) Three similar works costing not less than Rs. 13,25,300.48/- each, or (ii) Two similar works costing not less than the amount of Rs. 16,56,625.6/- each or (iii) One similar work costing not less than Rs. 26,50,600.96/- for carrying out the following work. The values mentioned are inclusive of taxes, GST. **In case of completion certificate issued by the private parties, TDS certificate should also be enclosed.**
3. Certificate of Registration for GST.
4. Partnership Deed in case of partnership firm and Articles of Association in case of limited Company.
5. Power of Attorney in favour of person who has signed the tender document. In case of company, the authority to sign the tender is to be given under Board resolution.
6. Copies of PAN/ TAN card.
7. Complete tender document with each page signed and stamped by the bidder.

It may be clearly noted that the filled up price bid should not be placed inside this envelope containing the technical bid. In case the filled up price bid is found inside the technical bid, such tender shall be summarily rejected.

Signature of the bidder

## ENVELOPE -II

## (PRICE BID)

**Name of work:** Execution of Repair Work in the damaged basement floor of AMDA Building, 7/6, Sirifort Institutional Area, August Kranti Marg, New Delhi-110049

**Tender no.:** Ref. No. AMDA/ Admin/OfficeMaintenance/07/2024

Date: 02.05.2025

**Due date & time of opening:** 15.05.2025 at 3:00 PM

**Addressed to:** Director cum Secretary, 7/6, Sirifort Institutional Area, August Kranti Marg, New Delhi-110049

**From:** Name & Address of the tenderer

**NOTE: Envelope-I** shall contain all the documents related to eligibility criteria, terms & conditions of tender documents etc. i.e. **complete tender documents except Price Bid part.**

**Envelope-II** shall contain only price bid/Schedule of Quantities to be charged by the tenderers for execution of the work. It is to be noted that the **Envelope-II** shall contain only **PRICES** and no conditions i.e. deviations/ assumptions/ stipulations/ clarifications/ comments/ any other request what so ever. Conditional offers will be rejected.

### 4.0 QUALIFYING CRITERIA

1. Tenderers having following valid documents will be technically qualified and considered for opening of their price bid. Technically qualified parties have no right to claim for award of the work. AMDA reserves the right to cancel or award the work to any party/tenderers.
2. Tender fee and earnest money deposit should be in the form of Demand Draft/Pay Order/Bankers Cheque drawn on a scheduled/nationalized bank in favour of "Association of Municipalities & Development Authorities" payable at New Delhi. In case tender fee is transferred through NEFT/RTGS, proof of the same should be attached with the technical bid of the tender document.
3. Certificates / Documents of work experience during last 5 (five) years ending 31.12.2024. Eligibility criteria for this work, (i) Three similar works costing not less than Rs. 132,5,300.48/- each, or (ii) Two similar works costing not less than the amount of Rs. 16,56,625.6/- each or (iii) One similar work costing not less than Rs. 26,50,600.96/- for carrying out the following work. The values mentioned are inclusive of taxes, GST. In case of completion certificate issued by the private parties, TDS certificate should also be enclosed.
4. Certificate of Registration for GST.
5. Partnership Deed in case of partnership firm and Articles of Association in case of limited Company.
6. Power of Attorney in favour of person who has signed the tender documents. In case of company, the authority to sign the tender is to be given under Board resolution.
7. Copies of PAN card.

Signature of the bidder



## 5. ABNORMAL RATES

The tenderer is expected to visit the site and evaluate the quantum of work and to quote rate for each item after careful analysis of costs involved for the performance of the complete item considering technical specifications and conditions of contract. This will avoid a loss of profit or gain in case of curtailment or change of specifications for any item. If it is noticed that the unit rates quoted by the Tenderer for any items are usually high or unusually low, it will be sufficient cause for rejection of the tender unless the AMDA is convinced about the reasonableness of the unit rates on scrutiny of the analysis for such unit rate to be furnished by the tenderer on demand. Notwithstanding anything there in stated, the rates once accepted by the AMDA shall be final and shall not be subject to any change either on account of un-workability of unit rates or on any other ground whatsoever. **Item wise rates are only for indicative purpose only. The successful bidder will be decided based on L-1.**

## 6. DEVIATIONS TO TENDER CLAUSES

Tenderers are advised to submit the tender strictly based on the terms and conditions and specification contained in the Tender Documents and not to stipulate any deviations. Conditional tenders are liable to be rejected.

## 7. VALIDITY OF OFFER

Tender submitted by tenderers shall remain valid for acceptance for a minimum period of 120 days from the date of opening of the tenders. The tenderers shall not be entitled during the said period of 120 days, to revoke or cancel their Tender or to vary the Tender price given or any term thereof, without the consent in writing of the Owner. In case of tenderers revoking or cancelling their tenders or varying any terms & price of an item in regard thereof without the consent of owner in writing, AMDA shall reject their tender forfeiting the Earnest money paid by them along with their tender without giving any notice.

## 8. AWARD OF WORK

AMDA reserves the right to split the job into two or more parts and to award the work to separate agencies/contractors. Work shall be awarded to the lowest bidder, subject to the work experience and fulfilment of other terms & conditions and specifications.

## 9. ACCEPTANCE/REJECTION OF TENDER

- i). AMDA also reserves the right to accept or reject any tender in part or full without assigning any reason whatsoever.
- ii). AMDA also reserves the absolute right to reject any or all the tenders at any time solely based on the past unsatisfactory performance by the bidder(s) the opinion/decision of AMDA regarding the same shall be final and conclusive.

## 10. CORRECTIONS

No corrections or overwriting will be entertained in item of rates by using correcting fluid. All correction in the item of rate should be made by penning through the error and writing the corrected figure / words in legible handwriting by the side of correction duly initialled with date and stamped.

Signature of the bidder

## 11. FIRM RATES

The rates quoted by bidder shall remain firm till completion of all works even during the extended period, if any, on any account whatsoever. It may be noted that no deviation on this account will be acceptable and offer not containing firm price shall not be considered.

**12. CODE OF ETHICS:** The tenderers should observe the highest standard of ethics and should not indulge in the following prohibited practices, either directly or indirectly, at any stage during the procurement process or during execution of resultant contracts:

a. "Corrupt practice": making offers, solicitation or acceptance of bribe, rewards or gifts or any material benefit, in exchange for an unfair advantage in the procurement process or to otherwise influence the procurement process or contract execution;

b. "Fraudulent practice": any omission or commission or misrepresentation that may mislead or attempt to mislead so that financial or other benefits may be obtained or an obligation avoided. This includes making false declaration or providing false information for participation in a tender process or to secure a contract or in execution of the contract;

c. "Anti-competitive practice": any collusion, bid rigging or anti-competitive arrangement, or any other practice coming under the purview of The Competition Act, 2002, between two or more tenderers, with or without the knowledge of AMDA, that may impair the transparency, fairness and the progress of the procurement process or to establish bid prices at artificial, non-competitive levels;

d. "Coercive practice": harming or threatening to harm, persons or their property to influence their participation in the procurement process or affect the execution of a contract;

In case it comes to the notice of AMDA at any stage that a tenderer has indulged in any corrupt/ fraudulent/ anti-competitive/coercive practice:

- i) Will reject a proposal for award if it determines that the tenderer recommended for award has engaged in corrupt or fraudulent or anti-competitive or coercive and unlawful practices in competing for the contract in question.
  - ii) Will declare the tenderer not eligible and blacklist for a period of three years from being awarded a contract, if it at any time determines that the tenderer has engaged in corrupt or fraudulent or anti-competitive or coercive and unlawful practices in competing for or in executing, a contract.
13. It will be obligatory on the part of the tenderer to sign the tender documents. After the work is awarded, he will have to enter into an agreement on proforma to be provided by the AMDA for work awarded, on a non-judicial stamp paper of requisite value at his own cost within five days from date of receipt of acceptance work order.
14. Any addendum/ corrigendum issued shall form a part of the tender document. There will not be any press notification on amendment/ corrigendum. The tenderers are required to visit [www.amdaindia.org](http://www.amdaindia.org) for all such amendments/ corrigenda as well as the tender document.
15. Successful bidder who desire to take the mobilization advance upto 20% can be provided after submitting the bank guarantee of same amount to AMDA.

Signature of the bidder

### **SAFETY CODE**

**Demolition** - Before any demolition work is commenced and also during the progress of the work,

- (i) All roads and open areas adjacent to the work site shall either be closed or suitably protected.
  - (ii) No electric cable or apparatus which is liable to be a source of danger or a cable or apparatus used by the operator shall remain electrically charged.
  - (iii) All practical steps shall be taken to prevent danger to persons employed from risk of fire or explosion or flooding. No floor, roof or other part of the building shall be so overloaded with debris or materials as to render it unsafe.
- All necessary personal safety equipment as considered adequate by AMDA should be kept available for the use of the person employed on the site and maintained in a condition suitable for immediate use, and the contractor should take adequate steps to ensure proper use of equipment by those concerned.
  - The following safety equipment shall invariably be provided by the Contractor.
    - (i) Workers employed on mixing asphaltic materials, cement and lime mortars shall be provided with protective footwear and protective goggles.
    - (ii) Those engaged in white washing and mixing or stacking of cement bags or any material which is injurious to the eyes, shall be provided with protective goggles.
    - (iii) Those engaged in welding works shall be provided with welder's protective eye shields.
    - (iv) Stone breaker shall be provided with protective goggles and protective clothing and seated at sufficiently safe intervals.
  - The Contractor shall not employ women and men below the age of 18 on the work of painting with product containing lead in any form, wherever men above the age of 18 are employed on the work of lead painting, the following principles must be observed for such use:
    - (i) White lead, sulphate of lead or product containing these pigment, shall not be used in painting operation except in the form of pastes or paint ready for use.
    - (ii) Measures shall be taken, wherever required in order to prevent danger arising from the application of a paint in the form of spray.
    - (iii) Measures shall be taken, wherever practicable, to prevent danger arising out of from dust caused by dry rubbing down and scraping.
    - (iv) Adequate facilities shall be provided to enable working painters to wash during and on cessation of work.
    - (v) Overall shall be worn by working painters during the whole of working period.
    - (vi) Suitable arrangement shall be made to prevent clothing put off during working hours being spoiled by painting materials.
    - (vii) Cases of lead poisoning and suspected lead poisoning shall be notified and shall be subsequently verified by medical man appointed by competent authority of AMDA.

Signature of the bidder

(viii) AMDA may require, when necessary medical examination of workers.

(ix) Instructions with regard to special hygienic precautions to be taken in the painting trade shall be distributed to working painters.

- Motors, gearing, transmission, electric wiring and other dangerous parts of hoisting appliances should be provided with efficient safeguards. Hoisting appliances should be provided with such means as will reduce to the minimum the risk of accidental descent of the load. Adequate precautions should be taken to reduce to the minimum the risk of any part of a suspended load becoming accidentally displaced. When workers are employed on electrical installations which are already energized, insulating mats, wearing apparel, such as gloves, sleeves and boots as may be necessary should be provided. The worker should not wear any rings, watches and carry keys or other materials which are good conductors of electricity.
- These safety provisions should be brought to the notice of all concerned by display on a notice board at a prominent place at work spot. The person responsible for compliance of the safety code shall be named therein by the contractor.
- To ensure effective enforcement of the rules and regulations relating to safety precautions the arrangements made by the contractor shall be open to inspection by the concerned Officer or AMDA or their representatives.
- Notwithstanding the above, there is nothing in these to exempt the contractor from the operations of any other Act or Rule in force in the Republic of India.

Signature of the bidder

## FORM OF TENDER – CUM - BID SECURITY DECLARATION

To

Director cum Secretary,  
Association of Municipalities & Development Authorities (AMDA),  
7/6, Sirifort Institutional Area,  
August Kranti Marg, New Delhi-110049

I/We have read and examined the following documents relating to.....  
.....

(Name of the Work)

- (a) Notice inviting tender.
- (b) Instructions to Tenderers
- (e) Special Conditions of contracts if any.
- (f) Schedule of Quantities/Price Bid
- (g) Corrigendum/ Addendum, if any

I/We hereby tender for execution of the works referred to in the aforesaid documents upon the terms and conditions contained or referred to there in and in accordance in all respects with the specifications, designs, tender drawings and other relevant details at the rates contained in Schedule and within the period(s) of completion as stipulated in Appendix.

In consideration of I/We being invited to tender, I/We agree to keep the tender open for acceptance for 120 days from the due date of submission thereof and not to make any modifications in its terms and conditions which are not acceptable to the AMDA.

A sum of Rs. 66,265.024/- is hereby forwarded as Earnest Money Deposit in the form of Demand Draft in favour of "Association of Municipalities and Development Authorities A/c".

If I/We withdraw or modify the tender during the period of validity as mentioned above, or if I/We are awarded the contract and I/We fail to sign the contract, or to submit a performance security before the deadline defined in the tender document (unless the said deadline is extended by the AMDA), the AMDA shall be at liberty to reject our tender/cancel the contract and debar us from participating in any tender for a period of three years.

Should this tender be accepted, I /We agree to abide by & fulfill all the terms conditions of aforesaid document.

If after the tender is accepted, I/we fail to commence the execution of the work as provided in the conditions. I/We agree that AMDA shall without prejudice to any other right or remedy is at liberty to forfeit the said earnest money absolutely and reject the tender.

Signature of bidder.....

Duly authorized to sign the tender

Dated: .....

Witness:.....

Date:.....

Address:.....

**APPENDIX:**

1. Competent Authority:	Chairperson AMDA or his/her Authorized executives
2. Earnest money/Security deposit:  a) Estimated cost of the Works; b) Earnest money: c) Performance Security:	Rs. 3,313,251.20/- (with GST) Rs. 66,265.024/- 5%
3. Time allowed for execution of work	30 days
4. Authority competent to decide if "Any other cause" of delay is beyond contractor's control	Chairperson AMDA or his/her Authorized executives
5. Liquidated Damaged	0.5% (one half of one percent) per week subject to a Maximum 10% value of the contract
6. Defect Liability Period	12 months from the date of Completion of work in all respect
7. Authority competent to reduce compensation	Chairperson AMDA or his/her Authorized executives

Signature of the bidder

### **SPECIAL CONDITIONS**

1. During working at site, some restrictions may be imposed by Engineer-in-Charge/Security staff of AMDA or Local Authorities regarding safety and security etc., the contractor shall be bound to follow all such restrictions/instruction & nothing extra shall be payable on this account.
2. No compensation shall be payable to the contractor for any damage caused by rains lightening, wind, storm, floods Tornado, earth quakes or other natural calamities during the execution of work. He shall make good all such damages at his own cost; and no claim on this account will be entertained.
3. No labour hutment shall be allowed in the premises. All labourers should leave the site after day's work. The security & Watch ward for safeguarding the contractor's materials/work etc. shall be arranged at his cost only.
4. All rates quoted by the bidders shall remain firm for the contract period/extended contract period.
5. If the contractor fails to proceed with the work within the stipulated time as specified from the date of issue of letter of intent/letter to proceed with the work, the AMDA shall reject the award of the work and the contractor shall be debarred from participating in any tender invited by the AMDA for a period of three years.
6. Execution of Work at Risk & Cost of Contractor:  
  
The balance work, if any, left to be completed after the determination/ cancellation of the contract as per clause no. 21 of the 'General Conditions of Contract' shall be got executed by the AMDA as stipulated in the said clause at the risk and cost of the contractor and the additional expenditure, if any, incurred by the AMDA in getting the work executed in the manner stated above, the same shall be recovered from the dues of contractor. In case the dues of the contractor are not sufficient, the contractor shall be liable to deposit the excess amount incurred by the AMDA as communicated by the Engineer-in-charge within 30 days of written notice.
7. The work shall be executed in accordance with the latest CPWD/IS/ Manufacturer specification mentioned in the Schedule of quantity and in case of any discrepancy, the CPWD/ IS/Manufacturer specifications, as applicable with latest amendments if any, shall be followed. The decision of the Engineer-In-Charge in this regard shall be final and binding upon the contractor.
8. The materials used for carrying out the work shall be of best available quality and the contractor has to carry out the necessary testing as per CPWD/IS specification for its conformity with specifications and all testing charges shall be borne by the contractor.
9. All the civil works, if required, like fixing of load hooks, making chases in the wall, drilling of holes, fixing of doors and finishing of jambs, providing scaffolding for carrying out complete works shall be arranged by the contractor and making good the damages. Nothing extra on this account shall be considered or paid.
10. It is clarified that under the scope of work's item details, list of major items is indicative only and can be used in repair work.
11. It may be clearly noted by the intending bidder before submitting the bid, to visit the site and assess the bidding cost accordingly. Indicative quantity of some of the major items has also been provided at Annexure - 1.
12. Indicative item may increase or decrease or may require new item during the construction of work.

13 The debris/ scrap generated during the course of execution of work shall be safely disposed of by the contractor outside the AMDA, New Delhi or as directed by the Engineer-In-Charge. Nothing extra shall be paid on account of lead, transportation, loading, unloading charges etc. to the contractor on this account.

14. The tenderer shall quote their rates exclusive of GST. GST shall be released separately on submission of documentary proof of remittance of the same.

15. Again, it is clarified that L/1 will be selected based on lump sum method.

16. Conditional bids will be rejected.

17. The bidder should note that similar items appear at more than one place in the Schedule of Quantities (Price Bid) and hence bidder should quote rates for each item carefully. In case of any mismatch in the rates quoted for same item, the lower of the rates quoted for the same item in any section shall be considered for evaluation.

18. The materials used for carrying out the work shall be the ones being followed by CPWD/other PSUs and wherever applicable as approved by Engineer-in-charge.

19. Rates quoted by the bidder shall be inclusive of all materials, labour, transportation, loading unloading, taxes, duties, insurance, POL etc. required for completion of finish item of work in all respect and nothing extra on any account, whatsoever, except quoted rate for the item shall be considered for payment.

20. Water & electricity, if required, shall be made available at site by AMDA without any cost. However, the contractor shall make the necessary arrangement for extension of water/power connection to the work site from the designated points, as per his requirement.

21. The work shall be carried out in the premises of AMDA, New Delhi and hence, rules and regulations of the AMDA shall be binding upon the contractor. Also, all necessary safety precaution is taken by the contractor to ensure that no untoward incident caused to the AMDA during working in the premises of AMDA, New Delhi.

22. It may be clearly noted by the intending bidders submitting their bids that the work has to be completed within the stipulated period of completion as mentioned in the tender document. In case, the work is not completed within the stipulated period and it is evident that the progress of work is not upto the mark, AMDA, New Delhi shall have all the rights to rescind the contract and execute the balance work at the risk and cost of the contractor.

23. All communication should be addressed to Director cum Secretary, AMDA, New Delhi-110049.

Signature of bidder



## SCOPE OF WORK

### Broad Items for repair of Basement floor of AMDA Building

Sl. No.	Major Heads	Item Details	Basement Area (in Sq. meters)
1	Dismantling work	Dismantling of Existing Civil Works and Disposal of refuse, Dismantling of Electrical Equipments etc.	Basement Area: 364.087 Sq. Meter
2	Civil Work	Repair of Brick Walls, Plastering, Aluminium Gates and Windows, Wooden Gates, Plumbing and Sanitary Works, Tile Work, Putty and Painting Works, Furniture Work etc.	
3	Electrical Work	Light and Fan Points, Switches, Power Points, Lights, Fans, Distribution Boards, Cables and wires, UPS points and Circuits, Earthing, Main Panel, MCB etc.	
4	Other Components	Fire Alarm, Public Address System, Motors, Pump Control Panels etc.	

Sl. No.	List of Major Items
1.	Dismantling of Existing Civil Works and Disposal of refuse etc.
2.	Dismantling of Electrical Equipments.
3.	Repair of Brick Walls
4.	Plastering
5.	Aluminium Gates and Windows
6.	Wooden Gates
7.	Plumbing and Sanitary Works
8.	Procurement of 3 (three-phase) water pump Motors
9.	Procurement of 2 (one-phase) water Motors
10.	Tile Work
11.	Putty and Painting Works
12.	Furniture Work (Separate Storage Spaces). Reuse of Old almirahs to be explored after repair works. (to be inspected at site)
13.	Reuse of Old Partitions (for developing storage spaces) (to be inspected at site)
14.	False Ceiling
15.	Electrical Works - Light and Fan Points, Sockets, Switches, Power Points, AC Points (Optional), Lights, Fans, Distribution Boards, Cables and wires, UPS points and Circuits, Earthing, Main Panel, MCB etc.

16.	CCTV Wiring
17.	Inverter Wiring.
18.	Fire Alarm and Public Address System – Smoke Detectors, Fire Springler, Fire Cylinder, Hooter, Speakers, Manual Call Points (MCP), Fire Alarm Panel, Switches, and Wiring, Piping etc.
19.	Pump Control Panels.
20.	Any other Items required for Installation, testing and commissioning of civil and electrical related works at the basement.

Annexure - 1				
S. No.	Description	UoM	Quantity	Rate
1	<p><b>DISMANTLING &amp; DISPOSAL</b></p> <p>Dismantling of damaged item ie Wooden Cabinets, False Ceiling, Gypsum Partition etc as required at site. Removal and safe disposal of debris as per environmental regulations Dismantling of electrical wiring. Fittings, and fixtures including disposal of building rubbish/malba by manual/ mechanical transport within a specified lead distance.</p> <p>(Item no. 1,2,3 from the scope of work)</p>	Sft	4000	
2	<p><b>TILING WORK (DADO/WALL TILE)</b></p> <p>Providing and fixing of vitrified/ceramic tiles of approved make, size, and shade on walls and floors using cement based adhesive or cement mortar Joints to be properly finished with matching grout, ensuring a smooth and level surface. Work to be executed as per standard specifications and manufacturer 's guidelines; Base Rate Rs.40/Sft FOR; Make : Kajaria</p> <p>(Item No. 10 from the scope of work)</p>	Sft	4000	
3	<p><b>ALUMINIUM DOOR &amp; WINDOW</b></p> <p>Providing and fixing aluminium doors and windows using extruded aluminium sections of approved make and profile. Work includes necessary hardware, EPDM gaskets, glazing (clear/frosted/tinted as required), and smooth operation mechanisms. All joints shall be properly sealed, and installation</p>	Sft	60	

	shall be done as per manufacturer guidelines and approved architectural drawings; Glass Thickness : 6mm  (Item No. 5 from the scope of work)			
4	<b>FLUSH DOOR</b>  Providing and fixing Flush Door of 32mm thickness, core material, and finish, including necessary hardware such as hinges, locks, handles, and stoppers. The door shall be factory-pressed with both side laminated as per approved. The frame shall be of seasoned wood/ aluminium/ Plywood as required, ensuring proper alignment and smooth operation: Laminate: Merino (Base Rate Rs.1250/Sheet): Hardware: Jolly/ Godrej (Base Rate: Rs.2500/Door FOR)  (Item no. 6 from the scope of work)	Sft	100	
5	<b>LOW SIDE ELECTRICAL WORKS</b>  Providing and fixing Low Side Electrical Work, including wiring, switches, sockets, distribution boards (DBs), MCBs. Work includes Concealed/surface conduit wiring using FRLS PVC insulated copper wires; Make: Anchor Installation of modular switches, sockets, and fan/light points; Make : Anchor Roma Supply and installation of LED recessed/surface mounted light fixtures as per design, including necessary accessories' and Wiring; Make: Panasonic: (Base Rate Rs.500/Fitting FOR0029  Provision of distribution boards with MCBs/RCCBs for circuit protection; Make: Anchor Testing and commissioning as per electrical safety norms  (Item No. 15,16,17 from scope of work)	Sft	4000	
6	<b>3 PHASE WATER PUMP MOTOR</b>  Providing, procurement, and installation of 3 phase motors of required capacity, including mounting on foundation, alignment, and connection to the power	Nos	3.00	

	<p>supply Work includes:</p> <ul style="list-style-type: none"> <li>-Supply of **energy efficient 3 phase induction motors** of approved make.</li> <li>-Proper mounting with anti vibration pads und seeming with foundation bolls</li> <li>-Electrical connections with required cabling, control panel integration, and earthing.</li> <li>-Testing commissioning, and ensuring smooth operation as per IS:325 standards.</li> </ul> <p>Base Rate: Rs.10500/Machine FOR</p> <p>(Item no. 8,19 from scope of work)</p>			
7	<p><b>2 PHASE WATER PUMP MOTOR</b></p> <p>Providing, procurement, and installation of 2-phase motors of required capacity, including mounting on foundation, alignment, and connection to the power supply. Work includes:</p> <ul style="list-style-type: none"> <li>-Supply of **energy-efficient 2-phase induction motors** of approved make.</li> <li>- Proper mounting with anti-vibration pads and securing with foundation bolts.</li> <li>-Electrical connections with required cabling, control panel integration, and earthing.</li> <li>-Testing, commissioning, and ensuring smooth operation as per IS standards.</li> </ul> <p>Base Rate Rs.8500/Machine FOR</p> <p>(Item No. 9,19 from scope of work)</p>	Nos	2.00	
8	<p><b>FALSE CEILING</b></p> <p>Providing and fixing Gypsum board/ Grid ceiling with necessary GI framework/T-grid system, ensuring proper alignment, leveling, and finishing. Work includes joint treatment, surface preparation, and necessary cut-outs for light fixtures, air diffusers, and other services. The ceiling system shall be installed as per manufacturer specifications and approved design; Make: India Gypsum/Armstrong</p> <p>(Item No. 14 from the scope of work)</p>	Sft	4000	
9	<p><b>PLUMBING AND SANITARY AND MODULAR STORAGE</b></p> <p>Providing and fixing Modular Open</p>	Sft	300	

	<p>Storage with a depth upto 450mm, constructed using Prelam HDHMR with an approved finish. Work includes:</p> <ul style="list-style-type: none"> <li>- Open shelving system with fixed or adjustable shelves.</li> <li>-Edge banding with PVC lipping for durability and a neat finish.</li> <li>-Proper wall/floor mounting for stability and load-bearing capacity.</li> </ul> <p>(Item No. 7 from the scope of work)</p>			
10	<p><b>PAINTING WORK</b></p> <p>Providing and applying wall painting with acrylic emulsion paint of approved brand and shade on plastered surfaces, including surface preparation, applying putty where required, and a minimum of two coats for a smooth and uniform finish. Work to be executed as per standard specifications and manufacturer's guidelines; Make : Asian Tractor Emulsion (including plastering)</p> <p>Item No. 4,11 from the scope of work</p>	Sft	6000	
11	<p><b>FIRE ALARM AND SPRINKILING SYSTEM</b></p> <p>Supply and installation of Smoke/ Heat detectors</p> <ul style="list-style-type: none"> <li>- Proper wiring, integration with BMS (if applicable), and functional testing.</li> <li>-Supply and fixing of flexible fire sprinkler hoses with<sup>11</sup> adjustable brackets for false ceiling installation.</li> <li>-Connection to the existing fire pipeline, ensuring leak-proof joints and proper alignment.</li> <li>-Pressure testing of the system for optimal performance and compliance with fire safety norms.</li> </ul> <p>(Item No. 18)</p>	Nos	40.00 & 40.00	

The listing of quantity and prices to be created and included alongwith the total costing.

**Total amount in words-Rupees**\_\_\_\_\_

**(excluding GST).**

**GST applicable shall be extra, as per tender conditions.** \_\_\_\_\_

**Signature of tenderer with seal**